



SOUTH EAST CENTRAL RAILWAY
RAILWAY RECRUITMENT CELL
Headquarters Office Personnel Department, Bilaspur (C.G.)
Employment Notice No. P-HQ/RRC/761/2016-17

RECRUITMENT AGAINST CULTURAL QUOTA

Date of issue: 30.07.2016

Closing date: 29.08.2016

[For candidates residing in: Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangri sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar, Lakshadweep Islands and for candidates residing abroad, the closing date for receipt of application by **ordinary post** will be **13.09.2016 up to 18.00 hrs.**]

Applications are invited in the prescribed format from eligible candidates for recruitment to 2 (Two) posts in Group 'C' categories to be recruited in Pay Band-1 ₹ 5200-20200/- in Grade Pay ₹ 1900/- against Cultural Quota on South East Central Railway in the following disciplines for the year 2016-17:

1. DETAILS OF POST(S) AND DISCIPLINES:

Sl. No.	Discipline	No. of post(s)	Essential qualification
1.	Folk Dance.	01	Possession of Degree/Diploma/Certificate in Folk Dance from Government/ any Government recognized institutes.
2.	Drama	01	Possession of Degree/Diploma/Certificate in Drama / Theatre Art / Acting from Government/ any Government recognized institutes.

2. ACADEMIC QUALIFICATIONS :

12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate.

[50% marks are not to be insisted upon in case of ST/SC/Ex- Serviceman and where candidate possess qualifications higher than HSC such as Graduation/Post Graduation.]

(or)

Act Apprenticeship/ITI. No other qualification including Diploma in Engineering will be accepted as an alternative.

3. AGE LIMITS:

Candidates should have attained age of 18 years and should not have completed 29 years as on **01.01.2017** The upper age is relaxable by 03 years for candidates belonging to OBC communities, by 05 years for candidates belonging to SC/ST communities.

3.1 EXTENT OF AGE RELAXATION:

A.	Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways:	UR - 40 years OBC - 43 years SC/ST - 45 years.
B.	Widow/Divorced women and women judicially separated but not remarried:	UR - 35 years OBC - 38 years SC/ST - 40 years
C.	Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1 st .January 1980 to 31st. December 1989:	By 05 (five) years.
D.	Staff of quasi Administrative Offices of Railway Organizations:	Relaxation of age will be to the extent of 5 years or service rendered by them in such organizations whichever is less.
E	Ex-servicemen candidates:	Relaxation of age will be to the extent of service rendered by them in Defence services plus 3 years provided they have put in a minimum of 06 months service after attestation and up to the age of 40 years for reservists not employed in Government Service.
F	Persons with Disability:	UR - 39 years OBC - 42 years SC/ST - 44 years.

- Note:** (i) Specific category and place of posting will be decided by the South East Central Railway Administration at the time of offering appointment to the selected candidate.
- (ii) The community break up of the posts notified will be decided at the time of offer of appointment based on the community of the selected candidates. Accordingly all eligible candidates belonging to all categories (UR, OBC, SC/ST etc.) may apply for the posts notified.
- (iii) Candidates belonging to **SC/ST communities** should produce a Community Certificate issued by the Competent Authority as per format at **Annexure 'D'**.
- (iv) Candidates belonging to **OBC community** should produce a community certificate issued by the Competent Authority in the format given in **Annexure-E** of this Notification. In addition the **OBC candidates** should enclose self-declaration of non-creamy layer status in the proforma given in **Annexure-F**.
OBC candidates not submitting OBC Caste Certificate in requisite format of RRC and not submitting self declaration of Non-Creamy status of OBC will be considered as UR subject to fulfilling other conditions of UR category.
- (v) Serving employee and Staff of Quasi administrative offices of Railway Organizations: **"No Objection Certificate"** and **"Bonafide Certificate"** giving the length of regular service etc. from the employer should be attached.
- (vi) Divorced/Judicially separated Women: Copy of Decree from the competent court of law for having divorced/judicially separated along with an Affidavit that she has not remarried since should be enclosed.
- (vii) Widow: Death certificate of her husband together with an Affidavit to the affect that she has not remarried since, should be enclosed.
- (viii) Ex-Servicemen: Discharge Certificate should be enclosed.
- (ix) Persons with Disability: Disability Certificate issued by Medical Board of appropriate Government should be enclosed.
- (x) Candidates belonging to Minority Community should enclose a **Self Declaration of Minority Community** by as per format at **Annexure 'G'**.

4. DESIRABLE:

- (i) Experience in the field and performances given in AIR/Doordarshan etc.
- (ii) Prizes won at National level.

5. MODE OF SELECTION:

I. The selection process consists of the following for the candidates who apply in response to this notification and are found eligible.

(A)	Written Test: (Note: The written test will consist of objective type multiple choice questions on general knowledge , Arithmetic & Cultural.)	50 marks
(B)	Assessment of talent in the relevant field on (i) The basis of practical demonstration: * Practical demonstration will be on Folk Dance for Folk Dance discipline & on Acting for the discipline of Drama. (ii) Testimonials/Prizes etc.: (in respective discipline)	35 marks 15 marks
	Total →	100 marks

[Note: Only those candidates who secure qualifying marks (**40% for UR, 30% for OBC/SC and 25% for ST Catg. candidates**) in the written test will be called for Assessment of Talent in the relevant field. Panel will be prepared in order of merit according to marks obtained out of 100.]

II. Candidates recommended for appointment will have to pass the requisite Medical Examination prescribed for the posts to be identified by South East Central Railway administration.

III. Call letters will be sent to eligible candidates for written Examination. Date of written examination will be announced later. List of eligible candidates and updates will be displayed in the SECR website www.secr.indianrailways.gov.in

6. SCALE OF PAY: PB-1 ₹5200-20200+Grade Pay ₹ 1900/-(RSRP).

7. HOW TO APPLY:

- (i) Candidates are required to apply in the enclosed format as at **Annex 'A'**. The application should be filled in by the candidate in his/her own hand-writing. One passport size latest photograph of the candidate should be pasted in the specified space on the application form, duly signed on top by the candidate.
- (ii) Two passport size photographs (same as affixed in the application form) duly signed on top by the candidate should also be attached along with the application form.
- (iii) All the copies of the certificates in support of Age, Caste, Educational Qualification and Cultural Qualification i.e. Degree/Diploma/Certificate in the relevant disciplines viz. **Folk Dance and Drama** duly self attested should be enclosed along with the application form.

(iv) **Examination Fees:**

(i) For all candidates except those mentioned in sub para (ii) below : ₹ 500/- (Rupees Five Hundred only)

(ii) For Candidates belonging to SC/ST communities, Women, Ex-serviceman , Minorities {Muslim, Christians, Sikhs, Buddhists and Zoroastrians (Parsis)}, Persons With Disabilities, and those belonging to economically backward classes : ₹ 250/- (Two Hundred Fifty Only) refundable to those who actually appear in the written examination.

The fee is Payable through Challan on State Banks of India , Main Branch, Bilaspur {(C.G) Branch Code No. 0336} against Railway Recruitment Cell/SECR/Bilaspur's Account No. 33344526197 through any Branch of State Bank of India [FORMAT OF CHALLAN IS AVAILABLE AT ANNEX. (H) OF THIS NOTIFICATION.]

Candidates belonging to economically backward classes will mean the candidates whose family income is less than Rs.50,000/- per annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes:

1. District Magistrate or any other Revenue Officer up to the level of Tahsildar.
2. Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
3. Union Minister may also recommend for any persons from anywhere in the country.
4. Sitting Members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

Note: BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme **or Izzat MST** issued by Railways will also be valid.

The certificate for refund of fee in respect of candidates belonging to economically backward classes who actually appear in the written examination is required to be issued on the letter head of the issuing authority as per the format enclosed as **Annexure 'C'**.

- (v) Serving employees should submit their applications through proper channel as per extant rules.
- (vi) More than one application from one candidate for same discipline will not be accepted and all such applications will be summarily rejected.

8. WHOM TO APPLY:

Application should be addressed to and sent by **ordinary post** to the **Assistant Personnel Officer (Recruitment) , Railway Recruitment Cell (RRC), South East Central Railway, R.T.S. Colony, Near Kendriya Vidyalaya, Bilaspur (Chhattisgarh)- 495004** or should be dropped in the box provided at Railway Recruitment Cell(RRC), Office, R.T.S colony, Near Kendriya Vidyalaya, Bilaspur, before closing date (**up to 18.00 Hrs. of 29.08.2016**). The envelope containing application should be super-scribed on the top: "**Employment Notice No. P-HQ/RRC/761/2016-17 Recruitment against Cultural Quota over South East Central Railway**". Application received after 18.00 hrs of 29.08.2016 . shall not be entertained.

[For candidates residing in: Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar, Lakshadweep Islands and for candidates residing abroad, the closing date for receipt of application by **ordinary post** will be **13.09.2016 up to 18.00 hrs.**]

9. Enclosures: Candidates should enclose the following documents along with original application:

- (i) Xerox copies of **all educational** containing Date of Birth proof **and cultural qualifications** duly self attested.
- (ii) Xerox copies of all **cultural certificates/achievements** duly self Attested as at **Annexure 'B'**.
- (iii) **Income Certificate** as per format at **Annexure 'C'** for economically backward candidates who claim to refund of fees.
- (iv) Candidates belonging to **Schedule Castes and Schedule Tribes** should submit the caste certificate as per format at **Annexure 'D'**.
- (v) Candidates who belong to OBC Category should submit **OBC Caste Certificate** in the format as at **Annexure 'E'**.
- (vi) OBC candidates should submit **Self Declaration of Non-Creamy Status** in the format as at **Annexure 'F'**.
- (vii) **Self Declaration of Minority Community** by candidates belonging to Minority Community as per format at **Annexure 'G'**.
- (viii) **'No objection Certificate'** from Competent Authority for the serving employees.
- (ix) **Disability Certificate** for PH candidates issued by a Medical Board duly constituted by Central or State Government consisting of at least three members out of which at least one member shall be specialist in the particular field for assessing Locomotor/Cerebral/Visual/Hearing Disability, as the case may be.
- (x) Original copy of **Challan for payment of fees** as at **Annexure 'H'**.

[CASTE CERTIFICATE IN ANY OTHER FORMAT WILL NOT BE ACCEPTED AND THE APPLICATION FORMS WITH CASTE CERTIFICATES IN FORMATS OTHER THAN THE PRESCRIBED FORMATS WILL BE REJECTED.]

10. GENERAL CONDITIONS: The decision of Recruitment Cell in connection with selection will be final. No correspondence shall be entertained from candidates who are not selected. The Railway administration will not be responsible for any postal delay or wrong delivery. Canvassing in any form will disqualify the candidate. Log on to our web site www.secr.indianrailways.gov.in for updates regarding the recruitment.

11. The applications which suffer from material irregularities such as unsigned, incomplete, illegible, without all enclosures, without examination fee as, prescribed not in prescribed format, without attested copies of certificates/testimonials and the application which in the opinion of Railway administration are otherwise invalid, shall be rejected without any refund of fees .

This has the approval of competent authority.

Encl.: Application format and enclosures. (Annex 'A' 'B' 'C' 'D' 'E' 'F' 'G' H)

Sd/-

**Chairman/Railway Recruitment Cell
For Chief Personnel Officer
SECR/Bilaspur**

Copy forwarded for information and necessary action to:

- a) DRM /S.E.C.Railway/ BSP/R/NGP.
- b) CAO/Con./Bilaspur.
- c) CWM/WRS/Raipur
- d) Dy. CME/WS/MIB-Nagpur. Dy. CMM/GSD- Raipur
- e) CPRO/BSP. He is requested to arrange publication of this employment notice through the Employment News and intimate this office accordingly. State Secretary, SEC Railway, Bharat Scouts & Guides, State Headquarters, Bilaspur.
- f) General Secretary, SECRMC, AISCSTREA/ Bilaspur.
- g) Director, Employment Exchange, Raipur, Chhattisgarh.
- h) Asst. Director of Employment, Sub: Regional Employment Exchange, Plot No. 194, Dharampeth, Cement Road, Shivaji Nagar, Nagpur – 10

Encl.: As above.

Sd/-

**Chairman/Railway Recruitment Cell
For Chief Personnel Officer
SECR/Bilaspur**

11. Educational Qualifications:

Examination passed	Year of passing	University/Board/School	Subject	Percentage of Marks	Class/Division

(To be supported by self attested copies of certificate)

12. Degree/Diploma/Certificate in the field of-----

Name of the examination	Year	Name of the University/Board/Organization.	Percentage of Marks(obtained)

(To be supported by self attested copies of certificate)

13. Two Personal Marks of Identification:

- (i)
- (ii)

14. In case of serving employee:

- (i) Name of the organization where employed.....
- (ii) Designation
- (iii) Date of appointment
- (iv) Address of the employer.....

15. Other Qualification/Extra curricular activities.....

16. Examination Fee:

- (i) Challan No.Date:Amt.:

17. Declaration: I hereby declare that all the statements made in this application are true, complete and correct. In the event of any information being found false or incorrect or my self being not eligible in terms of eligibility criteria, my candidature/appointment is liable to be cancelled/terminated without any notice.

[Above declaration should be written by the candidate in his/her own hand writing in the space given below.]

.....

Place:

Date:

Signature of the applicant

Details of participation and National level Prizes secured by the applicant

Name of the Applicant: -----

A: Participation details:

Sl. No.	Events/Occasions in which participated	Year	Position if any	Certificate No.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

B: Certificates/Prizes Secured at: (International/National/State/Dist. Level)

Sl. No.	Events/Occasions in which participated:	Level	Year	Position if any	Certificate No.
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

(Attested Xerox copy of each certificate to be enclosed) in chronological order.).

Place: -----

Date: -----

Signature of the Applicant

**[FORMAT OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD
OF THE ISSUING AUTHORITY]**

INCOME CERTIFICATE FOR WAIVER OF EXAMINATION FEES FOR
EXAMINATIONS

1. Name of candidate :
2. Father's name :
3. Age :
4. Residential Address :
5. Annual Family Income
(in words & figures) :
6. Date of Issue :

Signature:
(Name):

Stamp of issuing authority:

FORM OF CASTE CERTIFICATE FOR SC/ST

A candidate who claims to belong to one of the scheduled caste or scheduled tribe should submit in support of his / her claim a self attested copy of a certificate in the form given below from the district magistrate or the sub-divisional officer or any other officer as indicated below of the district in which his / her parents (or surviving parents) ordinarily reside and who has been designated by the State Government concerned as competent to issue such a certificate. If both the parents are dead, the officer signing the certificate should be of the district in which the candidate himself / herself resides otherwise than for the purpose of his / her own education. Wherever, photograph is an integral part of the certificate, the Railway Recruitment Cell would accept only self attested photocopies of such certificates and not any other attested or true copy.

(The Form of caste certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ Son/Daughter* of _____
-----of village/town* _____ in District/ Division* _____ of
State/Union Territory* _____ belongs to the -----
-----Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under:

- . The Constitution (Scheduled Caste) order, 1950*. The Constitution (Scheduled Tribes) order, 1950*
- . The Constitution (Scheduled Caste) (Union Territories) order, 1951*
- . The Constitution (Scheduled Tribes) (Union Territories) order, 1951*(As amended by the Scheduled Caste and Scheduled Tribes Lists (Modification), Order, 1956 the Bombay Re-organisation Act 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Re-organisation) Act, 1971, and the Scheduled caste and Scheduled Tribes Order (Amendment) Act, 1976).
- . The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956@.
- . The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribe Order (Amendment) Act , 1976 @ .
- . The Constitution (Dadra and Nagar Haveli)Scheduled Castes Order, 1962@
- . The Constitution (Dadra and Nagar Haveli)Scheduled Tribes Order, 1962@
- . The Constitution (Pondicherry) Scheduled Castes Order, 1964@
- . The Constitution Scheduled Tribes (Utttar Pradesh) order, 1967@
- . The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@
- . The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@
- . The Constitution (Nagaland) Scheduled Tribes Order, 1970@
- . The Constitution (Sikkim) Scheduled Caste Order, 1978@
- . The Constitution (Sikkim) Scheduled Tribes Order, 1978@

Shri/Shrimati/Kumari* _____ and/or his /her* family, reside(s) in village
town* _____ of* _____ District/Division* of the State/Union Territory*
of _____

Signature _____
**Designation _____
(with seal of Office) State/Union Territory**

Place _____
Date _____

*Please delete the words which are not applicable.

@ Please quote the specific presidential order.

Note : The term "ordinarily reside(s) ** used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Officers competent to issue Caste/Tribe certificates:

** District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate /City Magistrate / Sub- Divisional Magistrate /Taluka Magistrate / Executive Magistrate/Extra Assistant Commissioner(not below the rank of 1st Class Stipendiary Magistrate) Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate/ Revenue Officers not below the rank of Tahsildar / Sub- Divisional Officer of the area where the candidate and/ or his/ her family normally reside(s).

NOTE: ST Candidates belonging to Tamilnadu State should submit caste certificate ONLY from the REVENUE DIVISIONAL OFFICER.

Certificate to be Produced by other Backward Classes Applying for Appointment to post under the Government of India.

“This is certified that Shri/Smt/Kumari I----- Son/Daughter of -----
----- of Village/Town ----- in District-/Division-----in
the State/Union Territory ----- belong to the -----
community which is recognized as backward class by the Government of India, Ministry of
Social justice and Empowerment’s Resolution No----- dated -----*
Shri/Smt /Kumari ----- and/or/his/her family ordinarily
reside(s) in the ----- District/Division of the -----
State union Territory .This is also to certify that he/she/ does not belong to the
person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of
India. Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt(SCT)
dated 08.09.1993.**

District Magistrate
Deputy Commissioner etc.

Date-:

- The authority issuing the certificate may have to mention the detail of resolution of Government of India ,in which the caste of the candidates is mentioned as OBC
- As amended from time to time .

Note: The term “Ordinarily” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Proforma for declaration to be submitted by Other Backward Class Candidates alongwith the application while applying for the posts against Employment Notice No. P-HQ/RRC/761/2016-17 of Railway Recruitment Cell/South East Central Railway/Bilaspur.

DECLARATION

“I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State, _____ hereby declare that I belong to the _____ (indicate your sub-caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O.M. No. 36033/3/2004-Estt. (Res.) dated 09.03.2004.”

Place:
Date:

Signature of the candidate
Name of the candidate:

SELF DECLARATION OF MINORITY COMMUNITY CANDIDATES

(Proforma for declaration to be submitted by Minority Community candidates along with the application while applying for the Emp. Notice No P-HQ/RRC/762/2015-16 for claiming waiver of examination fee)

DECLARATION

"I-----Son/Daughter of Shri-----

resident of Street-----village/town/city-----
-----district-----state-----hereby
declare that I belong to the-----**(Indicate minority
community notified by Central Govt. i.e Muslim/Sikh/Christian/Buddhist
/Parsis)**

Date:
Place:

Signature of Candidate
Name of Candidate:

Note: At the time of document verification such candidates claiming waiver of examination fee will be required to furnish 'Minority Community Declaration' Affidavit on Non-Judicial Stamp Paper to the affect that he /she belongs to any of the minority community notified by Central Govt. (i.e. Muslims/Sikhs/Christians/Buddhists/Parsis).